



Shahjalal University of Science and Technology
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Establishment Teacher Branch-II
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Record Number: 37.01.9101.000.030.40.0151.95.333

Date: 16 Aug 2025

Office Order

The university authority is pleased to grant 14 (fourteen) days earned leave from 16 to 29 September 2025 along with Durga puja vacation from 30 September to 6 October 2025 to Professor Dr. Nazia Chawdhury, Department of Physics, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to visit USA for her family purpose under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this university would not bear any expenses for her proposed visit.
3. That She would be bound to join the university after expiry of her leave.

16-08-2025

Kalam Ahmad Chowdhury
Registrar (In charge)
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0151.95.333/1 (12)

Date: 16 Aug 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000, Bangladesh;
2. Immigration Officer, US Embassy, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
4. Dean, School of Physical Sciences, Shahjalal University of Science and Technology, Sylhet;
5. Head of Department, Department of Physics, Shahjalal University of Science and Technology, Sylhet;
6. Professor Dr. Nazia Chawdhury, Department of Physics, Shahjalal University of Science & Technology, Sylhet;
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology, Sylhet;
8. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and

Technology, Sylhet;

9. Additional Registrar, Council Branch, Shahjalal University of Science and Technology, Sylhet;

10. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology, Sylhet;

11. Mr Md Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet (please upload to the website) and

12. Personal file.



A handwritten signature in black ink, appearing to read 'Nazmul Haque', written over a light gray rectangular background.

17-08-2025

Md. Nazmul Haque
Additional Registrar