



Shahjalal University of Science and Technology
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Establishment Teacher Branch-II
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Record Number: 37.01.9101.000.030.40.0903.17.491

Date: 21 Oct 2025

Office Order

The university authority is pleased to grant 15(fifteen) days recreation leave from 10 to 24 November 2025 and 21(twenty one) days earned leave from 25 November to 15 December 2025 to **Dr. Subrata Sarker**, Associate Professor and Head, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to attend the North South Atlantic Training Transect NoSoAT/OceanCapX Expedition in Germany and Namibia under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this university would not bear any expenses for his proposed visit.
3. That he would be bound to join the university after completion of above mentioned program.

During his absence Dr. Md. Ahsanul Islam , Associate Professor, Department of Oceanography will hold the charge of Head of the same Department.

21-10-2025
Sayed Salim Md Abdul Quadir
Registrar
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0903.17.491/1
(13)

Date: 21 Oct 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000, Bangladesh;
2. Immigration Officer, German Embassy, Dhaka, Bangladesh;
3. Immigration Officer, Namibian Embassy, Dhaka, Bangladesh;
4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
5. Dean, School of Physical Sciences, Shahjalal University of Science and Technology;
6. Head, Department of Oceanography, Department of Oceanography, Shahjalal University of Science and Technology;

7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
8. Dr. Subrata Sarker, Associate Professor, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
9. Dr. Md. Ahsanul Islam, Associate Professor, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
10. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
11. Additional Registrar, Council Branch, Shahjalal University of Science and Technology;
12. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
13. Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh (Please upload to the website).



A handwritten signature in black ink, appearing to read 'Kalam Ahmad Chowdhury'.

22-10-2025

Kalam Ahmad Chowdhury
Additional Registrar