



Shahjalal University of Science and Technology
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Establishment Teacher Branch-II
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Record Number: 37.01.9101.000.030.40.0344.99.568

Date: 24 Nov 2025

Office Order

The university authority is pleased to grant 12 (twelve) days earned leave from 4 to 15 January 2026 along with winter vacation and weekly holidays from 21 December 2025 to 3 January 2026 to **Professor Dr. Rockshana Begum**, Department of Chemistry, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to visit Australia under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this university would not bear any expenses for her proposed visit.
3. That she would be bound to join the university after expiry of her leave.

24-11-2025
Sayed Salim Md Abdul Quadir
Registrar
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0344.99.568/1
(11)

Date: 24 Nov 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000, Bangladesh;
2. Immigration Officer, High Commission of Australia, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
4. Dean, School of Physical Sciences, Shahjalal University of Science and Technology;
5. Head of Department, Department of Chemistry, Department of Chemistry, Shahjalal University of Science and Technology;
6. Professor Dr. Rockshana Begum, Department of Chemistry, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
8. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;

9. Additional Registrar, Council Branch, Shahjalal University of Science and Technology;
10. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
11. Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh (Please upload to the website).



A handwritten signature in black ink, appearing to read 'Kalam Ahmad Chowdhury'.

24-11-2025

Kalam Ahmad Chowdhury
Additional Registrar