



Shahjalal University of Science and Technology  
Sylhet-3114, Bangladesh  
www.sust.edu | registrar@sust.edu  
Office of the Registrar  
+8802996632210

**Record Number:** 37.01.9101.000.030.32.1099.25.329

**Date:** 02 Dec 2025

**Office Order**

The University authority is pleased to grant 4 (four) days earned leave from **15 to 18 December 2025** along with winter vacation from **19 December 2025 to 03 January 2026** to **Mr. Abdul Mazed**, Lecturer, Department of Statistics, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to perform the Holly Umrah Hajj in Macca, Kingdom of Saudia Arabia, under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this university would not bear any expenses for his proposed visit.
3. That he would be bound to join the university after expiry of his leave.

02-12-2025  
Sayed Salim Md Abdul Quadir  
Registrar  
01711468636  
registrar@sust.edu

**Record Number:** 37.01.9101.000.030.32.1099.25.329/1  
(10)

**Date:** 02 Dec 2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000.;
2. Immigration Officer, Embassy of Saudi Arabia, Dhaka, Bangladesh.;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
4. Dean, School of Physical Sciences, Shahjalal University of Science and Technology;
5. Head, Department of Statistics, Department of Statistics, Shahjalal University of Science and Technology;
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
7. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;

8. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology;
9. Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet. and
10. Mr. Abdul Mazed, Lecturer, Shahjalal University of Science & Technology, Sylhet, Bangladesh..



A handwritten signature in black ink, appearing to read 'Kalam Ahmad Chowdhury'.

03-12-2025

Kalam Ahmad Chowdhury  
Additional Registrar