



Shahjalal University of Science and Technology
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Office of the Registrar
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Record Number: 37.01.9101.000.030.11.0703.05.347

Date: 11 Dec 2025

Office Order

The university authority is pleased to allow 11 (eleven) days station leave during winter vacation from 21-12-2025 to 31-12-2025 to **Mr. Khondkar Taufiq Elahi**, Associate Professor, Department of Architecture, Shahjalal University of Science and Technology, Sylhet, Bangladesh and permit to visit Singapore for the treatment of his son under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. that this university would not bear any expenses for his proposed visit and leave.
3. that he would be bound to join the university after expiry of his leave and visit.

11-12-2025

Sayed Salim Md Abdul Quadir

Registrar

01711468636

registrar@sust.edu

Record Number: 37.01.9101.000.030.11.0703.05.347/1 (9)

Date: 11 Dec 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000, Bangladesh;
2. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh;
3. Immigration Officer, Embassy of Singapore in Dhaka, Bangladesh;
4. Head, Department of Architecture, Department of Architecture, Shahjalal University of Science and Technology;
5. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
6. Mr. Khondkar Taufiq Elahi, Associate Professor, Department of Architecture, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
7. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;

✓ 8. Mr. Md Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh and

9. Personal File, -.



A handwritten signature in black ink, appearing to be 'Gom' or similar, written over a horizontal line.

11-12-2025

Muhammed Giash Uddin Khan

Additional Registrar