



Shahjalal University of Science and Technology  
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Establishment Teacher Branch-II  
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**Record Number:** 37.01.9101.000.030.40.0619.07.15

Date: 07 Jan 2026

### **Office Order**

The university authority is pleased to grant 4(four) days duty leave from 26 to 29 January 2026 to Professor Dr. Swapan Kumar Sarker, Department of Forestry and Environmental Science, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to participate in a proposed research workshop to discuss in Bangladesh Sundarbans Reserve Forest in Kuala Lumpur, Malaysia under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this university would not bear any expenses for his proposed visit.
3. That he would be bound to join this university after expiry of his leave.

07-01-2026

Sayed Salim Md Abdul Quadir

Registrar

01711468636

[registrar@sust.edu](mailto:registrar@sust.edu)

**Record Number:** 37.01.9101.000.030.40.0619.07.15/1 (10)

Date: 07 Jan 2026

#### **Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000, Bangladesh;
2. Immigration Officer, High Commission of Malaysia, Dhaka, Bangladesh;
3. Immigration Office, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh;
4. Dean, School of Agriculture and Mineral Sciences, Shahjalal University of Science and Technology;
5. Head of Department, Department of Forestry and Environmental Science, Shahjalal University of Science and Technology;
6. Professor Dr. Swapan Kumar Sarker, Department of Forestry & Environmental Science, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;

8. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
9. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
10. Mr. Md. Moynul Hoque, Assistant Registrar, Registrar office, Shahjalal University of Science and Technology (please upload to the website).

A handwritten signature in black ink is positioned above the date and title. The signature appears to be 'Md. Nazmul Haque'.

08-01-2026

Md. Nazmul Haque  
Additional Registrar