



Shahjalal University of Science and Technology
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Establishment Teacher Branch-II
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Record Number: 37.01.9101.000.030.40.0903.17.90

Date: 05 Feb 2026

Office Order

The university authority is pleased to grant 8(eight) days duty leave from 22 February to 1 March 2026 along with weekly holydays from 20 to 21 February 2026 to **Dr. Subrata Sarker**, Associate Professor and Head, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to attend the POGO Annual Directors Meeting & One Ocean Sciences Meeting in Glasgow, Scotland under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this university would not bear any expenses for his proposed visit.
3. That he would be bound to join the university after completion of above mentioned program.

During his absence Dr. Md. Ahsanul Islam, Associate Professor, Department of Oceanography will hold the charge of Head of the same Department.

05-02-2026
Sayed Salim Md Abdul Quadir
Registrar
Phone : 01711468636
E-mail : registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0903.17.90/1
(12)

Date: 05 Feb 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000, Bangladesh, info@moedu.gov.bd;
2. Immigration Officer, British High Commission, Dhaka, Bangladesh, dhaka.chancery@fcdo.gov.uk;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh, info@hsia.gov.bd;
4. Dean, School of Physical Sciences, Shahjalal University of Science and Technology;
5. Head, Department of Oceanography, Department of Oceanography, Shahjalal University of Science a

6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
7. Dr. Subrata Sarker, Associate Professor, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh,
subratasrk-ocg@sust.edu;
8. Dr. Md. Ahsanul Islam, Associate Professor, Department of Oceanography, Shahjalal University of Science & Technology, Sylhet, Bangladesh,
ahsanislam-ocg@sust.edu, ahsanimsf@yahoo.com;
9. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
10. Additional Registrar, Council Branch, Shahjalal University of Science and Technology;
11. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
12. Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh (Please upload to the website),
moynulsust@gmail.com.



A handwritten signature in black ink, appearing to read 'Kalam Ahmad Chowdhury', located above the printed name and date.

05-02-2026

Kalam Ahmad Chowdhury
Additional Registrar