



Ref. No. Reg/05(44)

**Office Order**

The University authority is pleased to grant 07 (Seven) days earned leave from 12-02-2026 to 18-02-2026 and 20 (Twenty) days leave without pay from 19-02-2026 to 10-03-2026 affixing Shab-e-Qadar, Eid-ul Fitr vacation and weekly holidays from 11/03/2026 to 28/03/2026 to Mr. Sayed Salim Muhammed Abdul Quadir, Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to visit United States of America (USA) under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this University would not bear any expenses for his proposed visit.
3. That he would be bound to join the University after expiry of his proposed visit.

During his absence Mr. Kalam Ahmad Chowdhury, Additional Registrar (T-2) will hold the charge of Registrar in addition to his own duties. He will also get duty allowance and others relevant facilities as per rule of this university.

*Sdt*

Additional Registrar (Admin)

Ref. No. Reg/05(44)/ *5/423*

Date: *09,02,26*

**Copy forwarded for information and necessary action to:**

01. The Secretary, Ministry of Education, Bangladesh Secretariate, Dhaka-1000.
02. Immigration Officer, U.S.A Embassy, Dhaka, Bangladesh.
03. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
04. Immigration Officer, M A G Osmani International Airport, Sylhet, Bangladesh.
05. Mr. Sayed Salim Muhammed Abdul Quadir, Registrar, Office of the Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
06. Director of Accounts (In charge), Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Mr. Kalam Ahmad Chowdhury, Additional Registrar (T-2), Office of the Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. Secretary to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh
09. Dr. Khandorker Mominul Haque, Principal Instrument Engineer, Department of Computer Science and Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
10. Secretary to Pro-Vice Chancellor, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
11. Mr. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh (Requested to upload the office order on the official website)
12. File.