



Shahjalal University of Science and Technology  
Sylhet-3114, Bangladesh  
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Establishment Teacher Branch-II  
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**Record Number:** 37.01.9101.000.030.40.0433.04.147

**Date:** 03 Mar 2026

### Office Order

The university authority is pleased to grant 6 (six) days earned leave from 29 March to 3 April 2026 along with Eid-ul-Fitr vacation from 22 to 28 March 2026 to **Dr. Romel Ahmed**, Professor, Department of Forestry & Environmental Science, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to visit Soudi Arabia to perform holy Umrah under the following terms and conditions:

01. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
02. That this university would not bear any expenses for his proposed visit .
03. That he would be bound to join the university after expiry of his leave .

03-03-2026

Kalam Ahmad Chowdhury  
Registrar (In charge)  
Phone : 01711468636  
E-mail : registrar@sust.edu

**Record Number:** 37.01.9101.000.030.40.0433.04.147/1  
(10)

**Date:** 03 Mar 2026

#### **Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000,  
;
2. Immigration Officer, Soudi Arabia Embassy, Dhaka, Bangladesh,;  
;
3. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh,  
;
4. Dean, School of Agriculture and Mineral Sciences, Shahjalal University of Science and Technology;
5. Head of Department, Department of Forestry and Environmental Science, Shahjalal University of Science and Technology;

6. Dr. Romel Ahmed, Professor, Department of Forestry & Environmental Science, Shahjalal University of Science and Technology, Sylhet, romel-fes@sust.edu;
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
8. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
9. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
10. Mr. Md. Moynul Hoque, Assistant Registrar, Registrar office, SUST (please upload to the website)., moynulsust@gmail.com.



A handwritten signature in black ink, appearing to read 'Nazmul Haque', located above the printed name and date.

03-03-2026  
Md. Nazmul Haque  
Additional Registrar