



Shahjalal University of Science & Technology

Sylhet-3114, Bangladesh

Invitation for Tender

01.	Ministry/Division	Ministry of Education			
02.	Agency	University Grants Commission of Bangladesh (UGC)/ Shahjalal University of Science and Technology, Sylhet (SUST)			
03.	Procuring Entity Name	Director of Planning & Development, SUST, Sylhet.			
04.	Procuring Entity District	Sylhet			
05.	Invitation for	Mentioned in identification of Packages (Sl. No: 15)			
06.	Invitation Ref No & Date	Tender No. PD/CPC/83/Rev/2017-18/26, Date: 01.02.2018			
KEY INFORMATION					
07.	Procurement Method	Open Tendering Method (OTM)			
FUNDING INFORMATION					
08.	Budget and Source of Funds	GOB, Revenue 2017-18			
PARTICULAR INFORMATION					
09.	<i>Tender Last Selling Date from Bank</i>	19.02.2018		3:30 pm	
10.	<i>Tender Closing Date and Time</i>	20.02.2018		12:00 pm	
11.	<i>Tender Opening Date and Time</i>	20.02.2018		12:15 pm	
12.	Selling Tender Document	Sonali Bank Ltd, Shahjalal University of Science & Technology Branch, Sylhet			
	Receiving and Opening Tender Document	Office of the Director of Planning & Development, SUST, Sylhet			
13.	Delivery Location	Central Library, SUST, Sylhet.			
INFORMATION FOR TENDERER					
14.	Eligibility of Tenderer	Technically sound and financially solvent and minimum three years of experienced firms in the related field are eligible to participate.			
15.	Tender Package No	Identification of Package(s)	Price of Tender Document (Tk.)	Tender Security Amount (Tk)	Completion Time
	GR-27	Appointment of Photocopy service provider for Central Library	500/-	5,000/-	30 Days
PROCURING ENTITY DETAILS					
16.	Name of Official Inviting Tender	M. Akbar Hossain			
17.	Designation of Official Inviting Tender	Director of Planning & Development			
18.	Address of Official Inviting Tender	Shahjalal University of Science & Technology, Sylhet-3114			
19.	Contact details of Official Inviting Tender	Phone: 0821-727960	Fax: 0821-715257	E-mail: pnd@sust.edu	Website: www.sust.edu
20.	1. The procuring entity reserves the right to accept or reject all tenders without assigning any reason whatever. 2. Tender security to be given in the form of Bank Draft/ Pay Order favouring “Director of Planning & Development, SUST, Sylhet” 3. Due to unavoidable circumstances, if the tender can’t be received and opened in the schedule date and time, the same will be received and opened on the next working day respectively at the same time at above mentioned office(s).				

(Signature)
1.2.18

Director of Planning & Development