

**Office of the Controller of Examinations**  
Shahjalal University of Science & Technology  
Sylhet-3114, Bangladesh.  
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পরীক্ষা নিয়ন্ত্রকের দপ্তর  
শাহজালাল বিজ্ঞান ও প্রযুক্তি বিশ্ববিদ্যালয়  
সিলেট-৩১১৪, বাংলাদেশ।  
পিএবিএক্স: (০৮২১)-৭১৩৪৯১, ৭১৪৪৭৯  
৭১৭৮৫০, ৭১৩৮৫০ এক্সটে-২০৫  
ফ্যাক্স: ৮৮০-৮২১-৭১৫২৫৭


## Notice

Being instructed by the Honourable Vice chancellor, this notice is being circulated to all the respected concerned teachers to follow the clause 4.2 relating to the marks of class participation of university examinations ordinance which is given below :

“After the end of classes the course teacher will make three copies of the mark-sheets showing the marks from class participation, assignments and mid-semester examinations. She/he will display one copy on the notice board, send one sealed copy to the Controller of Examinations and one copy to the chairman of the examinations committee”.

This notice is served to the all respected concerned teachers for kind information and necessary action.

With best regards

  
(Md. Mujibur Rahman) 11.11.18  
Controller of Examinations  
SUST, Sylhet.